INTERNET FOR ALL

Broadband Equity, Access, and Deployment Grant Program (2024)
BEAD Semi-Annual Report
(Post Initial Proposal) User Guide

NTIA Grants Application Portal

U.S. Department of Commerce

National Telecommunications and Information Administration

Table of Contents

Purpose

The purpose of this document is to assist BEAD grantees with submitting one of their Post Award Requirements; Bead Semi-Annual Report in NGP.

Version History Table

Document Name	Version	Usage History
BEAD Semi-Annual Report (Post Initial Proposal) User Guide	1.2	December 2024 - Present
BEAD Semi-Annual Report (Post Initial Proposal) User Guide	1.1	August 2024 - December 2024
BEAD Semi-Annual Report (Post Initial Proposal) User Guide	1.0	June 2023 – August 2024

Helpful Tips/General Navigation

0.1 Navigating the Interface

Tip: A red asterisk (*) means a required field. You will not be able to move forward without providing a response.

Tip: Fields that are greyed out are not editable; they are pre-populated from previous data entry fields.

Tip: The character limit for responses is 3,000 or less.
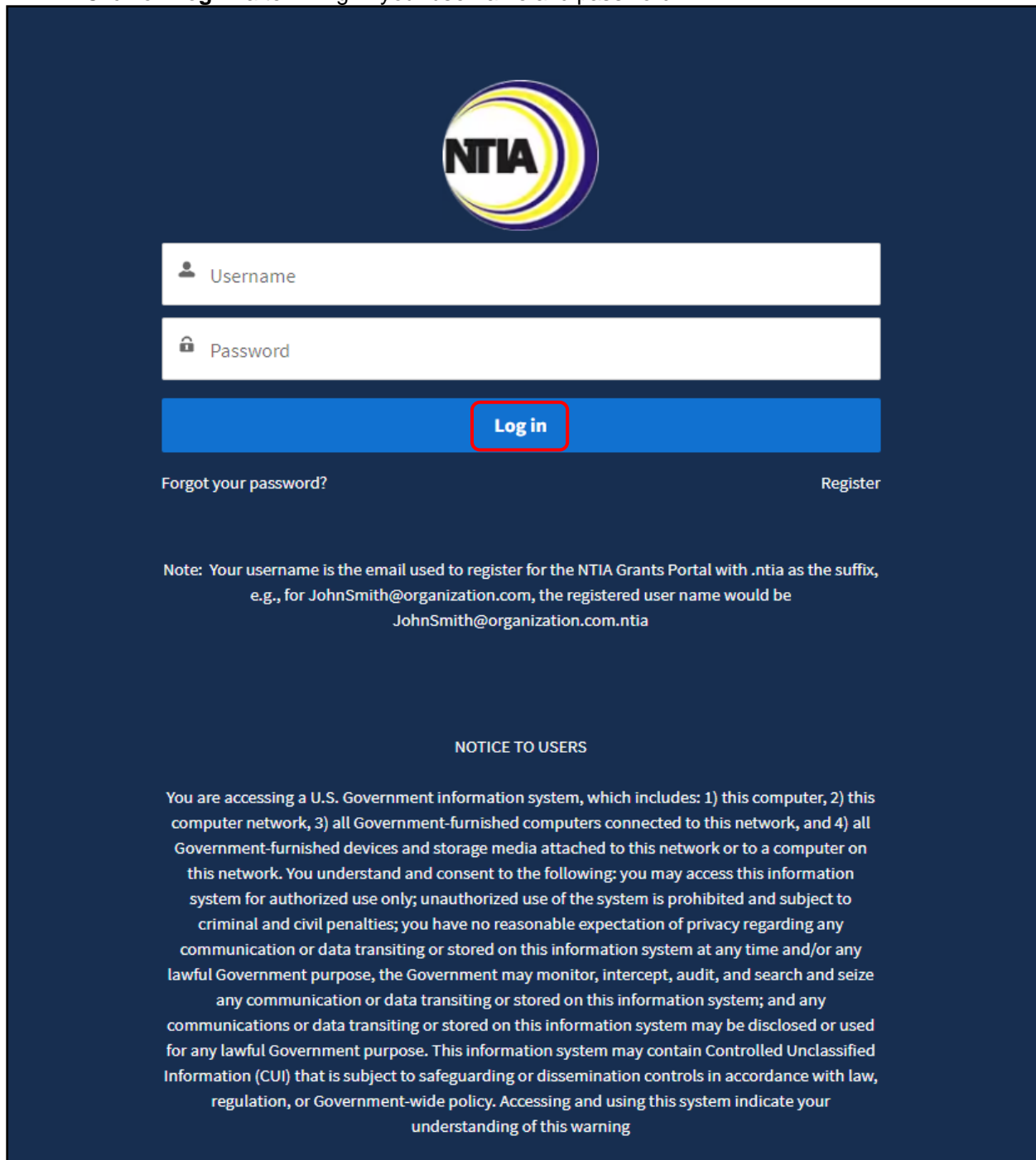
0.2 Navigating this User Guide

Tip: The **Table of Contents (TOC)** is a live reference table that can help you easily navigate to a section within the guide. Hover over the **TOC** section, press <**Ctrl**> and Click the desired section.

Tip: Notes in the Click path provide additional helpful information when completing a section. This information may not be a required step, but useful when performing tasks in **NGP**.

Tip: Red boxes are included on images to highlight an action that needs to be taken on a screen. A solid red box is the required step. A dotted red box is an optional step.

1. Logging into the NTIA Grant Portal

Click on **Log in** after filling in your username and password.

2. Accessing your BEAD Semi-Annual Grant Report

Click the **Go to Grant Workspace** button.

Click the **Post Award Requirements** tab.

Click the **link** of the desired report.

Note: The dates displayed in the BEAD Semi-Annual Report link will vary based on the award dates for the specific grant.

2.1. General Applicant Information

The **General Information** section is automatically completed by the system. Review by clicking the **Review/Update** button.

Review the information, then click the **Finish** button.

2.2. Summary

Click the **Get Started** button for the **Summary** section.

Review the information, then enter a **response** for each prompt. A red asterisk (*) indicates a required item.

Note: To make the Response field larger, click and drag the lower-right corner of the field.

Click the **Finish** button.

Summary

Use these fields to highlight accomplishments, favorable developments, and challenges faced during the reporting period, in addition to anticipated accomplishments during the next reporting period. Please note that character limits are inclusive of spaces and punctuation throughout.

Please describe significant accomplishments from the Report Start Date (i.e., January 1 or July 1) to the Report End Date (i.e., June 30 or December 31). (3,000 characters or less)

* Response

Please describe favorable developments or best practices which enabled meeting time schedules and objectives sooner, or at less cost than anticipated, or produced more or different beneficial results than originally planned. (3,000 characters or less)

* Response

Please describe any challenges (i.e., problems, delays, adverse conditions, cost overruns, high unit costs) to achieving activities from the Report Start Date (i.e., January 1 or July 1) to the Report End Date (i.e., June 30 or December 31). (3,000 characters or less)

* Response

Please describe significant accomplishments that you plan to complete during the next reporting period. (3,000 characters or less)

* Response

Please report on your progress, including any significant accomplishments or issues, throughout your challenge process from the Report Start Date (i.e., January 1 or July 1) to the Report End Date (i.e., June 30 or December 31). (3,000 characters or less)

* Response

Please report on your progress, including any significant accomplishments or issues, throughout your subgrantee selection process from the Report Start Date (i.e., January 1 or July 1) to the Report End Date (i.e., June 30 or December 31). (3,000 characters or less)

* Response

Please report on your progress, including any significant accomplishments or issues, throughout your preparation for the Final Proposal from the Report Start Date (i.e., January 1 or July 1) to the Report End Date (i.e., June 30 or December 31). (3,000 characters or less)

* Response

Finish

2.3. Use of Funds

Click the **Get Started** button for the **Use of Funds** section.

In the **Use of Funds** section, you will complete the following steps:

- *Initial Planning Funds*
- *Initial Proposal Funding Request*

Follow the instructions for entering data into the fields provided.

Click the **Save and Next** button.

Note: Keep in mind that data entered should align with the approved SF-424C. Total federal funds cannot exceed total federal planned funds.

2. Land, structures, rights-of way, appraisals, etc.

Budget for Entire Project

* Federal Funds (Planned)	* Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

* Federal Funds	* Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

3. Relocation expenses and payments

Budget for Entire Project

* Federal Funds (Planned)	* Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

* Federal Funds	* Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

4. Architectural and engineering fees

Budget for Entire Project

* Federal Funds (Planned)	* Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

* Federal Funds	* Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

5. Other architectural and engineering fees

Budget for Entire Project

* Federal Funds (Planned)	* Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

* Federal Funds	* Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

6. Project inspection fees

Budget for Entire Project

*Federal Funds (Planned)	*Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

*Federal Funds	*Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

7. Site work

Budget for Entire Project

*Federal Funds (Planned)	*Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

*Federal Funds	*Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

8. Demolition and removal

Budget for Entire Project

*Federal Funds (Planned)	*Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

*Federal Funds	*Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

9. Construction

Budget for Entire Project

*Federal Funds (Planned)	*Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

*Federal Funds	*Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

10. Equipment

Budget for Entire Project

*Federal Funds (Planned)	*Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

*Federal Funds	*Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

11. Miscellaneous

Budget for Entire Project

*Federal Funds (Planned)	*Non-Federal Funds (Planned)	Total (Planned)
$ 40.00	$ 40.00	$ 80.00

Actuals from Project Inception through End of Current Reporting Period

*Federal Funds	*Non-Federal Funds	Total
$ 40.00	$ 40.00	$ 80.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

12. Subtotal

Budget for Entire Project

Subtotal Federal Funds (Planned)	Subtotal Non-Federal Funds (Planned)	Subtotal (Planned)
$ 440.00	$ 440.00	$ 880.00

Actuals from Project Inception through End of Current Reporting Period

Subtotal Federal Funds	Subtotal Non-Federal Funds	Subtotal Actuals
$ 440.00	$ 440.00	$ 880.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

13. Contingencies

*Federal Funds	*Non-Federal Funds	Total
$ 0.00	$ 0.00	$ 0.00

14. Totals

Budget for Entire Project

Total Federal Funds (Planned)	Total Non-Federal Funds (Planned)	Total (Planned)
$ 440.00	$ 440.00	$ 880.00

Actuals from Project Inception through End of Current Reporting Period

Total Federal Funds	Total Non-Federal Funds	Total
$ 440.00	$ 440.00	$ 880.00

Percent of Federal Funds Expended (Cumul... ⓘ

100%

Save and Next

Review the information, then select a **response**. Your response will depend on whether your Initial Proposal Funding Request was approved and if you received IPFR Funding.

If you select **No**, click the **Finish** button.

Initial Proposal Funding Request

Use the table provided to provide the following information about your planned and actual use of funds over the course of the BEAD Program:

-**Budget for Entire Project:** Indicate planned funds to be expended over the course of the BEAD Program, broken down by cost category. This should align with the approved Initial Proposal Funding Request, Consolidated Budget Form (e.g., the Total (Planned) for Personnel should match the total in the Personnel tab of the Consolidated Budget Form; the Total (Planned) for Contractor Costs should match the total in column D of the Contractor Table in the Contractual/Subawards tab of the Consolidated Budget Form; the Total (Planned) for Subrecipient Costs should match the total in column D of the Subrecipient Table in the Contractual/Subawards tab of the Consolidated Budget Form; the Total (Planned) for Subrecipient Cost Share/Matching should match the total in column F of the Subrecipient Table in the Contractual/Subawards tab of the Consolidated Budget Form). If you do not plan to expend funds in a cost classification, put "0" in the corresponding field.

-**Actuals from Project Inception through End of Current Reporting Period:** Indicate cumulative actual expenditures (i.e., costs that have been incurred and recorded as expenditures), broken down by cost category. If you have not expended funds in a cost category, put "0" in the corresponding field.

Has your Initial Proposal Funding Request been approved and have you received IPFR funding?

*Response
○ Yes
○ No

Previous   **Finish**

If you select **Yes**, you will be prompted for more information. Fill out the additional information, then click the **Finish** button.

a. Personnel

Budget for Entire Project

* Total (Planned)

[   ]

Actuals from Project Inception through End of Current Reporting Period

* Total

[   ]

Percent of Federal Funds Expended (Cumulative) ⓘ

[0%   ]

b. Travel

Budget for Entire Project

* Total (Planned)

[   ]

Actuals from Project Inception through End of Current Reporting Period

* Total

[   ]

Percent of Federal Funds Expended (Cumulative) ⓘ

[0%   ]

c. Equipment

Budget for Entire Project

* Total (Planned)

[   ]

Actuals from Project Inception through End of Current Reporting Period

* Total

[   ]

Percent of Federal Funds Expended (Cumulative) ⓘ

[0%   ]

d. Supplies

Budget for Entire Project

* Total (Planned)

[   ]

Actuals from Project Inception through End of Current Reporting Period

* Total

[   ]

Percent of Federal Funds Expended (Cumulative) ⓘ

[0%   ]

e. Contractual-Subawards:

Contractor Costs

Budget for Entire Project

* Total (Planned)

Actuals from Project Inception through End of Current Reporting Period

* Total

Percent of Federal Funds Expended (Cumulative) ⓘ

| 0% |

Subrecipient Costs

Budget for Entire Project

* Total (Planned)

Actuals from Project Inception through End of Current Reporting Period

* Total

Percent of Federal Funds Expended (Cumulative) ⓘ

| 0% |

Subrecipient Cost Share/Matching

Budget for Entire Project

* Total (Planned)

Actuals from Project Inception through End of Current Reporting Period

* Total

Percent of Federal Funds Expended (Cumulative) ⓘ

| 0% |

f. Construction

Budget for Entire Project

* Total (Planned)

Actuals from Project Inception through End of Current Reporting Period

* Total

Percent of Federal Funds Expended (Cumulative) ⓘ

| 0% |

g. Other Direct Costs

Budget for Entire Project

* Total (Planned)

Actuals from Project Inception through End of Current Reporting Period

* Total

Percent of Federal Funds Expended (Cumulative) ⓘ

0%

h. Indirect Costs:

Federal Funds

Budget for Entire Project

* Total (Planned)

Actuals from Project Inception through End of Current Reporting Period

* Total

Percent of Federal Funds Expended (Cumulative) ⓘ

0%

Non-Federal Funds

Budget for Entire Project

* Total (Planned)

Actuals from Project Inception through End of Current Reporting Period

* Total

Percent of Non-Federal Funds Expended (Cumulative) ⓘ

0%

Previous   Finish

2.4. Initial Planning Funds

Click the **Get Started** button for the **Initial Planning Funds** section.

	SECTION STATUS	
Initial Planning Funds	Not Started	🔲 Get Started
Initial Proposal Funding Request Funds	SECTION STATUS Not Started	🔲 Get Started
Report Attachment	SECTION STATUS Not Started	🔲 Get Started
Supplementary Information	SECTION STATUS Not Started	🔲 Get Started
Certification This form is not yet complete. Make sure all sections are complete, then you as the AOR may submit.	SECTION STATUS Not Started	🔲 Get Started

In the **Initial Planning Funds** section, you will complete the following steps:

- *Staffing of the State/Territory Broadband Office*
- *Publications, Outreach, and Communications Support*
- *Technical Assistance to Current and Potential Subgrantees*
- *Training for Employees*
- *Surveys of Unserved, Underserved, and Underrepresented Communities*
- *Local Coordination*
- *Subgrantees*
- *Contracts*

Fill out the required fields.

Staffing of the State/Territory Broadband Office

A link to the Excel-based BEAD Semi-Annual Report Attachment template is provided in the Report Attachment section. Use the appropriate tabs as outlined in each step to fill out this Excel attachment. Once complete, upload the attachment to the Report Attachment section.

Use the fields below to provide information on activities conducted during the reporting period.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPF Staffing Tab** to provide information on the positions funded, or expected to be funded, by the BEAD Program Initial Planning Funds. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP). Please note that any changes in Key Personnel on an award should be submitted to UGAM@ntia.gov. Reporting Key Personnel in the corresponding table does not constitute an approval of any Key Personnel changes.

Is the State/Territory Office fully staffed?

* Response
○ Yes
○ No

When fully staffed, how many full-time equivalent (FTE) jobs do you expect to create or retain as a result of the BEAD Program Initial Planning Funds?

* Response
[   ]

Selecting **No** will prompt you with an additional question. Enter the required responses, then click **Save and Next.**

Is the State/Territory Office fully staffed?

* Response
○ Yes
● No

If not, please explain when the State/Territory Broadband Office is expected to be fully staffed.

* Response
[   ]

When fully staffed, how many full-time equivalent (FTE) jobs do you expect to create or retain as a result of the BEAD Program Initial Planning Funds?

* Response
[   ]

[Save and Next]

Review the information, then select a **response**.

Click **Save and Next**.

Publications, Outreach, and Communications Support

Use the field below to provide information on activities conducted during the reporting period. If you select NA, please leave the corresponding table blank.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPF Engagement Tracking Tab** to provide information on publications, outreach, and communications support: a) funded by the BEAD Program Initial Planning Funds; and b) during the reporting period. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Have you conducted outreach (e.g., grants application webinar) and/or produced publications and communications support related to broadband planning, deployment, mapping, equity, and adoption (e.g., reports, studies) funded by the BEAD Program Initial Planning Funds?

* Response
○ Yes
○ No
○ N/A

Previous   Save and Next

Review the information, then select a **response**.

Click **Save and Next**.

Technical Assistance to Current and Potential Subgrantees

Use the field below to provide information on activities conducted during the reporting period. If you select NA, please leave the corresponding table blank.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPF Engagement Tracking Tab** to provide information on technical assistance: a) funded by the BEAD Program Initial Planning Funds; and b) during the reporting period. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Have you conducted technical assistance to current and potential subgrantees (e.g., workshops, events) funded by the BEAD Program Initial Planning Funds during the reporting period?

* Response
○ Yes
○ No
○ N/A

Previous   Save and Next

Review the information, then select a **response**.

Click **Save and Next**.

Training for Employees

Use the field below to provide information on activities conducted during the reporting period. If you select NA, please leave the corresponding table blank.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPF Engagement Tracking Tab** to provide information on training: a) funded by the BEAD Program Initial Planning Funds; and b) during the reporting period. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Have you conducted training for employees of the broadband program or office of the Eligible Entity or employees of political subdivisions of the Eligible Entity funded by the BEAD Program Initial Planning Funds during the reporting period?

* Response
- ◯ Yes
- ◯ No
- ◯ N/A

Previous   **Save and Next**

Review the information, then select a **response**.

Click **Save and Next**.

Surveys of Unserved, Underserved, and Underrepresented Communities

Use the field below to provide information on activities conducted during the reporting period. If you select NA, please leave the corresponding table blank.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPF Engagement Tracking Tab** to provide information on surveys: a) funded by the BEAD Program Initial Planning Funds; and b) during the reporting period. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Have you conducted surveys of unserved, underserved, and underrepresented communities to better understand barriers to adoption funded by the BEAD Program Initial Planning Funds during the reporting period?

* Response ⓘ
- ◯ Yes
- ◯ No
- ◯ N/A

Previous   **Save and Next**

Review the information, then select a **response**.

Click **Save and Next**.

Local Coordination

Use the field below to provide information on activities conducted during the reporting period. If you select NA, please leave the corresponding table blank.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPF Engagement Tracking Tab** to provide information on local coordination: a) funded by the BEAD Program Initial Planning Funds; and b) during the reporting period. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Have you conducted stakeholder coordination/outreach events funded by the BEAD Program Initial Planning Funds during the reporting period?

* Response
- ○ Yes
- ○ No
- ○ N/A

Previous   Save and Next

Review the information, then select a **response**.

Click **Save and Next**.

Subgrantees

Use the field below to provide information on the subgrantees funded by the Initial Planning Funds. If you select N (No), please leave the corresponding table blank.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPF Subgrantees Tab** to provide information on the subgrantees funded by the BEAD Program Initial Planning Funds. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Do you have subgrantees funded by the BEAD Program Initial Planning Funds?

* Response
- ○ Yes
- ○ No

Previous   Save and Next

Review the information, then select a **response**.

Click **Save and End**.

Contracts

Use the field below to provide information on the contracts funded by BEAD Initial Planning Funds. If you select N (No), please leave the corresponding table blank.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPF Contracts Tab** to provide information on the contracts funded by the BEAD Program Initial Planning Funds. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Do you have contracts funded by the BEAD Program Initial Planning Funds?

* Response
- ○ Yes
- ○ No

Previous   Save and End

2.5. Initial Proposal Funding Request Funds

Click the **Get Started** button for the **Initial Proposal Funding Request Funds** section.

Initial Proposal Funding Request Funds	SECTION STATUS Not Started	⩧ Get Started
Report Attachment	SECTION STATUS Not Started	⩧ Get Started
Supplementary Information	SECTION STATUS Not Started	⩧ Get Started
Certification This form is not yet complete. Make sure all sections are complete, then you as the AOR may submit.	SECTION STATUS Not Started	⩧ Get Started

Review the information, then select a **response**.

Click **Save and Next**.

Initial Proposal Funding Request Funds

Has your Initial Proposal Funding Request been approved and have you received IPFR funding?

*Response
◯ Yes
◯ No

Save and Next

Steps

◉ **Initial Proposal Funding Request Funds**

Note: If you selected **No**, you are brought back to the **Report Workspace**. Please continue to the **Report Attachment** section. If you selected **Yes**, the following additional steps display:

- *Staffing of the State/Territory Broadband Office*
- *Publications, Outreach, and Communications Support*
- *Technical Assistance to Current and Potential Subgrantees*
- *Training for Employees*
- *Surveys of Unserved, Underserved, and Underrepresented Communities*
- *Local Coordination*
- *Subgrantees*
- *Contracts*
- *Non-Deployment Projects*

Review the information, then enter the required **responses**.

Click **Save and Next**.

Staffing of the State/Territory Broadband Office

A link to the Excel-based BEAD Semi-Annual Report Attachment template is provided in the Report Attachment section. Use the appropriate tabs as outlined in each step to fill out this Excel attachment. Once complete, upload the attachment to the Report Attachment section.

Use the field below to provide information on activities conducted during the reporting period.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPFR Staffing Tab** to provide information on the positions funded, or expected to be funded, by the BEAD Program Initial Proposal Funding Request Funds. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP). Please note that any changes in Key Personnel on an award should be submitted to UGAM@ntia.gov. Reporting Key Personnel in the corresponding table does not constitute an approval of any Key Personnel changes.

Is the State/Territory Broadband Office fully staffed?

* Response

◯ Yes

◯ No

When fully staffed, how many full-time equivalent (FTE) jobs do you expect to create or retain as a result of the BEAD Program Initial Proposal Funding Request Funds?

* Response

[text box]

Previous   **Save and Next**

Review the information, then select a **response**.

Click **Save and Next**.

Publications, Outreach, and Communications Support

Use the field below to provide information on activities conducted during the reporting period. If you select NA, please leave the corresponding table blank.

Use the **Excel-based BEAD Semi-Annual Report Attachment, IPFR Engagement Tracking Tab** to provide information on publications, outreach, and communications support: a) funded by the BEAD Program Initial Proposal Funding Request Funds; and b) during the reporting period. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Have you conducted outreach (e.g., grants application webinar) and/or produced publications, outreach, and communications support related to broadband planning, deployment, mapping, equity, and adoption (e.g., reports, studies) funded by the BEAD Program Initial Proposal Funding Request Funds?

* Response
- Yes
- No
- N/A

Previous   Save and Next

Review the information, then select a **response**.

Click **Save and Next**.

Technical Assistance to Current and Potential Subgrantees

Use the field below to provide information on activities conducted during the reporting period. If you select NA, please leave the corresponding table blank.

Use the Excel-based **BEAD Semi-Annual Report Attachment, IPFR Engagement Tracking Tab** to provide information on technical assistance: a) funded by the BEAD Program Initial Proposal Funding Request Funds; and b) during the reporting period. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Have you conducted technical assistance to potential subgrantees (e.g., workshops, events) funded by the BEAD Program Initial Proposal Funding Request Funds during the reporting period?

* Response
- Yes
- No
- N/A

Previous   Save and Next

Review the information, then select a **response**.

Click **Save and Next**.

Review the information, then select a **response**.

Click **Save and Next**.

Review the information, then select a **response**.

Click **Save and Next**.

Local Coordination

Use the field below to provide information on activities conducted during the reporting period. If you select NA, please leave the corresponding table blank.

Use the **Excel-based BEAD Semi-Annual Report Attachment, IPFR Engagement Tracking Tab** to provide information on local coordination: a) funded by the BEAD Program Initial Proposal Funding Request Funds; and b) during the reporting period. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Have you conducted stakeholder coordination/outreach events funded by the BEAD Program Initial Proposal Funding Request Funds during the reporting period?

* Response
- ○ Yes
- ○ No
- ○ N/A

Previous   **Save and Next**

Review the information, then select a **response**.

Click **Save and Next**.

Contracts

Use the field below to provide information on all contracts funded by BEAD Initial Proposal Funding Request Funds, including all non-deployment projects. If you select N (No), please leave the corresponding table blank.

Use the **Excel-based BEAD Semi-Annual Report Attachment, IPFR Contracts Tab** to provide information on the contracts funded by the BEAD Program Initial Proposal Funding Request Funds. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Do you have contracts funded by the BEAD Program Initial Proposal Funding Request funds?

* Response
- ○ Yes
- ○ No

Previous   **Save and Next**

Review the information and select a **response**.

If you select **No**, click **Save and End**.

Non-Deployment Projects

Use the field below to provide information on the eligible non-deployment activities funded by Initial Proposal Funding Request Funds. If you select N (No), please leave the corresponding table blank.

Have you conducted any of the following BEAD funding eligible non-deployment activities: 1. User training with respect to cybersecurity, privacy, and other digital safety matters; 2. Remote learning or Telehealth services/facilities; 3. Digital literacy/upskilling (from beginner-level to advanced); 4. Computer science, coding and cybersecurity education programs; 5. Implementation of Eligible Entity digital equity plans (to supplement, but not to duplicate or supplant, Planning Grant funds received by the Eligible Entity in connection with the Digital Equity Act of 2021); 6. Broadband sign-up assistance and programs that provide technology support; 7. Multi-lingual outreach to support adoption and digital literacy; 8. Education of incarcerated people to promote pre-release digital literacy, job skills, online job- acquisition skills, etc.; 9. Digital navigators; 10. Direct subsidies for use toward broadband subscription, where the Eligible Entity shows the subsidies will improve affordability for the end user population (and to supplement, but not to duplicate or supplant, the subsidies provided by the Affordable Connectivity Program); 11. Costs associated with stakeholder engagement, including travel, capacity-building, or contract support; and 12. Other allowable costs necessary to carry out programmatic activities of an award, not to include ineligible costs described in Section V.H.2 of the BEAD NOFO.

* Response
- ○ Yes
- ○ No

Previous   **Save and End**

If you select **Yes**, additional questions are displayed. Review the information and enter the required **responses**.

Click the **Save and End** button.

If you selected Y (Yes) to the previous question, indicating that you conducted eligible non-deployment activities funded by Initial Proposal Request Funds, please use these fields to highlight accomplishments, favorable developments, and challenges faced during the reporting period for the specified nondeployment activities, in addition to anticipated accomplishments during the next reporting period. Please note that character limits are inclusive of spaces and punctuation throughout.

If you answered Y (Yes) to the previous questions, indicating that you conducted eligible non-deployment activities funded by Initial Proposal Request Funds, please use the Excel-based BEAD Semi-Annual Report Attachment, Non-Deployment Projects Tab on the non-deployment projects implemented by the Eligible Entity funded by the BEAD Program Initial Proposal Funding Request Funds. Please include as an Excel attachment to this BEAD Semi-Annual Performance (Technical) Report to be submitted on the NTIA Grants Portal (NGP).

Please describe significant accomplishments from the Report Start Date (i.e., January 1 or July 1) to the Report End Date (i.e., June 30 or December 31) (3,000 characters or less). Please reference specific nondeployment projects in your response.

* Response

Please describe favorable developments or best practices which enabled meeting time schedules and objectives sooner, or at less cost than anticipated, or produced more or different beneficial results than originally planned. (3,000 characters or less). Please reference specific nondeployment projects in your response.

* Response

Please describe any challenges (i.e., problems, delays, adverse conditions, cost overruns, high unit costs) to achieving activities from the Report Start Date (i.e., January 1 or July 1) to the Report End Date (i.e., June 30 or December 31) (3,000 characters or less). Please reference specific nondeployment projects in your response.

* Response

Please describe significant accomplishments that you plan to complete during the next reporting period (3,000 characters or less). Please reference specific nondeployment projects in your response.

* Response

Previous   **Save and End**

2.6. Report Attachment

Click the **Get Started** button for the **Report Attachment** section.

Attach a report via the **Upload Files** button or **Drop Files** option.

Click the **Save and End** button.

2.7. Supplementary Information

Click the **Get Started** button for the **Supplementary** section.

Report Attachment	SECTION STATUS Not Started	☰ Get Started
Supplementary Information	SECTION STATUS Not Started	☰ Get Started
Certification This form is not yet complete. Make sure all sections are complete, then you as the AOR may submit.	SECTION STATUS Not Started	☰ Get Started

Review the information, then enter the required **responses**.

Click **Finish**.

Supplementary Information

Use the fields below to provide additional information on your project. If you have nothing to report, please put "N/A" in the corresponding field.

Is there any additional information that you would like to share or that you think would be useful to assess your award (e.g., status and/or results of your Challenge Process and Subgrantee Selection Process; additional details of the description of each service provided with the grant funds and the status of projects or other eligible activities supported by such funds; a description of the locations at which broadband service was made or will be made available using the grant funds, the locations at which broadband service was utilized, and the comparative demographics of those served; etc.)? (3,000 characters or less)

* Response

Does the project team anticipate any changes to the Project Plan for broadband planning? Please note that NTIA will need to approve changes to the Project Plan before they can be implemented. (3,000 characters or less)

* Response

Finish

2.8. Certification

Click the **Get Started** button for the **Certification** section.

Note: Only the Authorized Organization Representative (AOR) can complete this section.

BEAD Semi-Annual Report
Grant Request Number: GRN-000078
Federal Award Number: 37-20-B087

General Information	SECTION STATUS Completed	☷ Review/Update
Summary	SECTION STATUS Completed	☷ Review/Update
Use of Funds	SECTION STATUS Completed	☷ Review/Update
Initial Planning Funds	SECTION STATUS Completed	☷ Review/Update
Initial Proposal Funding Request Funds	SECTION STATUS Completed	☷ Review/Update
Report Attachment	SECTION STATUS Completed	☷ Review/Update
Supplementary Information	SECTION STATUS Completed	☷ Review/Update
Certification	SECTION STATUS Not Started	☷ Get Started

Review the information, then select the **I Agree** checkbox.

Click **Save and Submit**.

Note: A pop-up may appear while generating the PDF, no additional steps are needed at this time.

Certification

Steps

○ Certification

● Generating PDF

Authorized Certifying Official

Test 2905

Date

06-12-2024

Telephone (area code, number, and extension)

4565657567

Email Address

pradnya.sharma+345435@salesforce.com

Certification

I certify to the best of knowledge and belief that this report is a correct and complete description of activities undertaken for the purposes set forth in the award documents.

I certify to the best of knowledge and belief that during the reporting period, the Eligible Entity has complied with the requirements of Section 60102 of the Infrastructure Act and the reporting requirements contained in the BEAD NOFO.

☐ I AGREE

[Save and Submit]

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Grant Report Name	Grant Report Number
BEAD Semi-Annual Report September 2, 2024 - May 2, 2025	REP-006937
Grant Request	Report Start Date
North Carolina - BEAD - 37-20-B087	9/2/2024
Type	Report End Date
Semi-Annual Report	5/2/2025
Status	
In Review	
Due Date	
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